Sea Pines
COMMUNITY SERVICES ASSOCIATES

{Property Title}
{Sea Pines Property Address}

November 20, 2026

Re: Voting Materials

Dear Member:

As noted in the November 4, 2026 Special Meeting Notice, the Board of Directors ("**Board**") of CSA received a written petition signed by five percent (5%) of its Residential Members pursuant to Article IV, Section 3 of CSA's Bylaws ("**Bylaws**") demanding that a Special Meeting be called to amend the Bylaws as follows:

> "A[n] amendment to the CSA Bylaws to mandate Quarterly Town Hall Meetings. These sessions will provide a dedicated forum for interactive Q&A and operational updates between property owners and CSA management – in the spirit of civil discourse."

The Board is conducting the Special Meeting by written or electronic ballot in lieu of a meeting as authorized by Section 33-31-708 of the South Carolina Nonprofit Corporation Act. Notice of the Special Meeting was sent by the Board on November 4, 2026, and your ballot and voting information are included with this letter. Ballots are being sent to all CSA Members in good standing as of the date of the notice. Ballots will be emailed to the primary contact email address on file with CSA, and Members may vote electronically through Vote-Now.com LLC, CSA's independent voting administrator. Paper ballots will be mailed by USPS only to those Members without an email address on file.

A copy of the proposed First Amendment to the Bylaws is included in this mailing; please review it carefully. We want to ensure that you have all of the information you need to make an informed vote.

HOW TO CAST YOUR VOTE

VOTE ONLINE: Type this address directly into your browser's address bar (not a search engine): **https://vtnw.com/go/SeaPinesBylaws**. Enter the unique voting code printed on your ballot. If you vote online, you don't need to return the paper ballot.

VOTE BY PAPER BALLOT: If you choose to vote by paper ballot, please complete and return the enclosed paper ballot in the return envelope provided, by mail, to Vote Now at:

Sea Pines CSA Bylaws Vote
c/o Vote-Now.com LLC
P.O. Box 240
Augusta, GA 30903

Voting will be open beginning November 20, 2026, and all ballots must be received by 11:59 p.m. on December 1, 2026, to be counted. To meet quorum requirements, at least 1,425 ballots must be received. Approval of the proposed amendment requires a vote in favor by a majority of the total votes cast. Thereafter the results of the vote shall be announced to the Members.

Sincerely,

Bill Johnson
Chair

SAMPLE

FIRST AMENDMENT TO THE
RESTATED BYLAWS OF COMMUNITY SERVICES ASSOCIATES, INC.

THIS FIRST AMENDMENT TO THE RESTATED BYLAWS OF COMMUNITY SERVICES ASSOCIATES, INC. ("**Bylaws**") is made this _____ day of December, 2026.

WITNESSETH

WHEREAS, the Bylaws were adopted by the Board of Directors ("**Board**") of Community Services Associates, Inc. ("**CSA**") on November 19, 2024; and

WHEREAS, the Board received a petition signed by five percent (5%) of the Residential Members demanding a Special Meeting of the Members of CSA be called to vote to amend the Bylaws; and

WHEREAS, the Board elected to conduct the Special Meeting by handwritten or electronic ballot in lieu of a meeting in accordance with Section 33-31-708 of the South Carolina Nonprofit Corporation Act; and

WHEREAS, the Board conducted the meeting and voting occurred between November 20, 2026 and December 1, 2026; and

WHEREAS, the Special Meeting quorum requirements of _____ votes was achieved and the amendment was approved by a vote of the Members of CSA of _____ in favor and _____opposed.

NOW, THEREFORE, the Bylaws are hereby amended as hereinafter provided.

1. The Bylaws are amended with the addition of the following requirement to Article IV, Section 3:

> "Quarterly Town Hall Meetings. These sessions will provide a dedicated forum for interactive Q&A and operational updates between property owners and CSA management – in the spirit of civil discourse."

2. Except as amended herein, the Bylaws remain in full force and effect.

[Signature on following page]

SAMPLE

WITNESS our hand and seal on the date above first written.

Community Services, Associates, Inc.

By: _____

Its: _____

SAMPLE

BALLOT

2026 AMENDMENT TO BYLAWS OF SEA PINES COMMUNITY SERVICES ASSOCIATES, INC. ("CSA")

The Board of Directors of CSA ("**Board**") has called a Special Meeting of the Members to vote on a proposed amendment to the CSA Bylaws. The Special Meeting shall be conducted by written or electronic ballot in lieu of a meeting in accordance with Section 33-31-708 of the South Carolina Nonprofit Corporation Act.

1. 1,425 Ballots must be received to satisfy quorum requirements.
2. Approval requires a vote in favor of the proposed amendment by a majority of total votes cast. A majority is fifty percent (50%) plus one (1) vote.
3. Your Ballot must be returned by 11:59 p.m. on December 1, 2026.
4. This Ballot is irrevocable.

Amendment

An amendment to the CSA Bylaws to mandate Quarterly Town Hall Meetings. These sessions will provide a dedicated forum for interactive Q&A and operational updates between property owners and CSA management – in the spirit of civil discourse.

Unique Voting Code: ***xxxxxx***
Sea Pines Property Address

Indicate your vote by completely filling in the circle (●) next to your choice below:

VOTE:

○ **FOR** ○ **AGAINST**

Please return your ballot to:

Sea Pines CSA Vote
c/o Vote-Now.com LLC
P.O. Box 240
Augusta, GA 30903

HOW TO CAST YOUR VOTE ONLINE: To vote online, type this address directly into the address bar at the top of your web browser: **https://vtnw.com/go/SeaPinesBylaws**. Then enter the unique voting code printed on your paper ballot and follow the on-screen instructions. If you vote online, you do not need to return your paper ballot.

Use one Ballot for each Sea Pines Property Owned.

SAMPLE