



**Community Services Associates, Inc.**  
A South Carolina Nonprofit Corporation

**Confidentiality Acknowledgment**  
(Adopted May 25, 2021)

While serving on the Board of Directors or as a Committee Member for the Community Services Associates, Inc., ("CSA"), an individual may learn information that should be treated confidentially and not disclosed to parties other than CSA's Board of Directors, Committee Members, CSA's Chair or CSA's employees or agents with a need to know. Such confidential information may include CSA's financial information, employee salaries and job performance reviews, threats of litigation and the status of pending litigation involving CSA, and other matters which, if disclosed to persons other than CSA's Board of Directors, Committee Members, CSA's Chair or CSA's employees or agents with a need to know, may adversely affect the business and operations of CSA (collectively hereinafter "Confidential Information").

The undersigned acknowledges that Confidential Information shall remain private and shall not be disclosed to parties other than CSA's Board of Directors, Committee Members, CSA's Chair, CSA's employees or agents with a need to know, and CSA's legal counsel. The undersigned acknowledges that disclosure of Confidential Information may harm CSA and may possibly interfere with the business and operations of CSA.

The undersigned acknowledges his or her receipt of this Confidentiality Acknowledgment as set forth above on this day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Position)