

Community Services Associates, Inc. (CSA)
Short Term Rental Committee
Charter 2021

1. **Purpose:** To advise the CSA Board in exercising their responsibilities to enforce the Covenants and other rules and regulations governing the short term rentals of residential property within Sea Pines Plantation.

2. **Responsibilities:**
 - a. To formulate policies and best practices designed to encourage rental property owners, their agents, and renters to act in a manner consistent with the interests of all owners in Sea Pines Plantation;
 - b. To the extent permitted by the Covenants and applicable rules and ordinances, assist the Board by proposing rules, practices, and enforcement mechanisms relating to short term rentals to further the interests of all owners in Sea Pines Plantation;
 - c. Report on the Committee's activities on a regular basis to the Board;
 - d. Advise the Board of new concerns and issues which come to the attention of the Committee;
 - e. Recommend the following to the Board for approval:
 1. Statements of recommendations and best practices for short term rental property owners, their agents, and renters;
 2. The methods and manners of distribution of such recommendations, for example by brochures, web postings, or direct mailings;
 3. A preferential designation which may be given to owners who agree to comply with the proposed best practices;
 4. Coordination of efforts with Safety and Security and the Gate Entry Committees to prevent abuse of the gate fee system.

3. **Minimum Recommended Membership:**
 - a. As a standing member, a representative designated by the ASPPPO Board;
 - b. As a standing member, a representative designated by the CSA Board;
 - c. As standing members, one or more representatives with particular knowledge of Sea Pines Plantation real estate and rental practices;
 - d. Volunteer members from Sea Pines with applicable knowledge or skills as approved by the standing members;
 - e. Ex-Officio: Chairs of the Safety and Security and Gate Entry Committees;
 - f. Staff support as designated.

4. **The Committee Does Not:**
 - a. Authorize distributions;
 - b. Approve or recommend to members dissolution, merger, or the sale, pledge, or transfer of all or substantially all of the corporation's assets;
 - c. Select, appoint, or remove directors or fill vacancies on the board or on any of its Committees;
 - d. Adopt, amend or repeal the Articles or Bylaws.

Approved, CSA Board of Directors, March 30, 2021.

Carolyn E Adams

Carolyn Adams
Secretary, CSA Board of Directors