

**Community Services Associates, Inc. (CSA)**  
**Safety and Security Committee**  
Charter 2021

**1. Purpose:**

Advise the CSA Board to exercise its oversight responsibilities regarding safety and security concerns for: operations and planning; gathering and evaluation of data to support safety and security decisions consistent with CSA policies, goals, objectives and guidelines. Support and advocate for Security Staff and enforcement of CSA policies.

**2. Responsibilities:**

- a. Evaluate and recommend, annually, the following for CSA Board approval:
  - 1) Objectives, policies and procedures for Safety and Security (excluding those related to Law Enforcement set by the South Carolina Law Enforcement Division (“SLED”));
  - 2) Sea Pines Rules and Regulations for bike paths, property owners, short term rentals and contractors;
  - 3) Plans for the Heritage golf tournament;
  - 4) The Safety and Security Operating Plan and Budget and make a recommendation to the Finance Committee and CSA Board;
  - 5) Items that include either safety or security issues related to the Strategic Plan;
  - 6) Infrastructure Inventory and Replacement Plan for Safety and Security equipment;
  - 7) The emergency evacuation plan for Sea Pines;
- b. Ensure confidentiality of security related matters.

**3. Committee Membership: (Limited to 9 Non-Board Members as stated in CSA Bylaws)**

- a. Board Members;
- b. Volunteers with security or safety expertise or broad-based experience;
- c. Non-Voting Ex-Officio: CSA President and Director of Safety and Security;
- d. Staff Support: As designated by the CSA President.

**4. The Committee does not:**

- a. Authorize distributions;
- b. Approve or recommend to member’s dissolution, merger, or the sale, pledge, or transfer of all or substantially all of the corporations assets;
- c. Select, appoint, or remove directors or fill vacancies on the board or on any of its committees;
- d. Adopt, amend or repeal the Articles or Bylaws.

Approved, CSA Board of Directors, February 23, 2021.



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Carolyn Adams  
Secretary, CSA Board of Directors