

**Community Services Associates, Inc.
Maintenance, Enhancements,
and Major Projects Committee
Meeting,
March 4, 2021**

On March 4, 2021, a regular meeting of the Community Services Associates, Inc., (CSA), Maintenance, Enhancements, and Major Projects Committee Meeting, was held at the CSA Administration Building- Large Conference Room, 175 Greenwood Drive, Hilton Head Island SC, 29928

Roll Call

Present:	John Parsons	Bill Johnson	Tom Sharp	Richard Denny
	Barry Barth	Bill Pender	Ron Thomas	
	Bob Hodde	Becky Pardue	Fritz Smith	
Ex-Officio:	Sam Bennett	Dave Borghesi		
	Steve Alfred	Larry Movshin		
Absent:	Don Sigmon			
Staff:	Russell Fredericks	Victoria Shanahan		
	Jody Rockwood	Jerred Mayse		

1. Call to Order

The meeting was called to order by Barry Barth, at 9:02 a.m., Eastern Time.

2. Verify Quorum

With the majority of Committee Members in attendance, quorum was met.

3. Ratify Approval of the February 11, 2021 Meeting Minutes

A motion was made by Barry Barth, to ratify approval of the February 11, 2021, CSA Maintenance, Enhancements, and Major Projects meeting minutes. The motion was seconded and unanimously carried:

“**RESOLVED**, the Community Services Associates, Inc., Maintenance, Enhancements, and Major Projects, ratified approval of the February 11, 2021, meeting minutes, as finalized by e-mail”.

4. Unfinished Business

a. North Sea Pines Drive Leisure Trail Construction

Russell Fredericks advised the progress being made on this project and addressed the concerns of costs going up on many resources Work will be suspended during the RBC Heritage event. CSA is working to ensure the businesses are still able to be open accessible to guests/residents. There were some delays due to weather events (rain, fog, cold) but moving forward as much and quickly as possible. Reviewed curbing being removed, new curbs will be installed at new height and discussed the lack of work/open space along North Sea Pines Drive. Historically CSA has over laid the new road over the existing road causing up 12+ inched of asphalt in some areas. Utilities are still a challenge as they are buried all over the place and in every direction. Many show they run parallel and perpendicular. New drainage pipes and catch basins have been installed, Utilities were moved/shifted out of the way. These issues were considered from the beginning in the budget as part of the contingency. Post Heritage Tournament the contractor is going to work on Beachwalk drainage issues to make up the work gap due to the tournament traffic/guests. In the fall milling and paving will be continue.

b. Ditch Cleaning/Master Storm Water System

CSA has implemented a plan for 2021 to clean out 3 miles of ditches of debris to allow for effective water flow especially during large/extended rain events or storms. Baynard Cove, Governors Road, Lot 8 will be completed before the Heritage Tournament. The rest will continue after the Heritage Tournament. 12-18" of debris has been removed from the Baynard Cove ditches.

5. New Business

1. Beach Boardwalks #18 and 35A

Many of the boardwalks in the community are aging, but these 2 are in a state of disrepair and will need to be replaced. The state and town have already reviewed CSA's application and approved the work to be done. Beachwalk 18 is in complete disrepair and will require a full overhaul of the wood boardwalk, work will begin soon. Beachwalk 35A has a complete drainage failure and the boardwalk is in disrepair, the work will begin after the Heritage Tournament.

3. Town of Hilton Head Projects

- Mizenmast/Genoa Court – total drainage pipe failure causing the whole system in the area to be replaced. Extremely tight working area/conditions. 24" pipe failed – new pipes and catch basin installed, there is always water in the system.
- Battery Road – Pipe filled with tree roots causing it to become impassible, repairs to be scheduled
- Beachwalk #26 (between Snowy Egret and Surf Scoter) – Spot repair done recently until the town can do a full replacement of the failing drainage pipe, repairs to be scheduled
- Portside Villas – Submerged pipe, filled with debris. Adding a new ditch to the area as well

6. Other Business

- Lawton Canal Pump station is coming along with the rebuild and new generator being installed for the 3 fully automatic pumps.
- CSA to review sign usage as it was brought up that some people believe that there are too many signs around the community causing sign pollution.
- Next meeting Cranston Engineering will present 3-5 year plans utilizing the reserve and hydrology studies to plan next steps

7. Adjournment

With no further business to come before the Committee, Barry Barth adjourned the meeting at 9:46 a.m.

The next scheduled meeting, of the Community Services Associates, Inc., Maintenance, Enhancements, and Major Projects Committee, is May 13, 2021 at 9 a.m., at the CSA Administration Building- Large Conference Room, 175 Greenwood Drive, Hilton Head Island SC, 29928

Respectfully Submitted,

Barry Barth

Chair