

Community Service Associates, Inc.
Special Board Meeting Minutes
August 13, 2014

President Ryan called the special meeting of the CSA Board of Directors to order at 10:00 a.m., in the main conference room of the CSA Building. Only one item appeared on the agenda to be discussed in Executive Session: Legal Issue.

1. Roll Call

Present:	Carolyn Adams Paul Crunkleton Charles Ryan Mark Yarborough	Steve Birdwell Mark King Don Sigmon	Cary Corbitt Rob Marsac Chris Widnell
Absent:	John Trunck Joe Kernan David Borghesi	Michael Tucker Charlie Miner	Mark Griffith Scott Richardson
Staff:	Bret Martin		

2. Executive Session

The Board went into Executive Session to discuss a legal issue. Immediately following the adjournment of the Executive Session, Mr. Marsac made the following motion which was seconded by Mr. Ryan and was unanimously passed:

Resolution Concerning Settlement Authority:

In connection with certain litigation commonly known as: Maureen Coffey v. George Breed and Community Services Associates (CSA), it appears that mediation is scheduled for September 4, 2014 and the designated mediator has directed that all participating parties are expected to attend with full authority to settle or otherwise resolve the litigation.

THEREFORE, BE IT RESOLVED THAT: Robert Marsac, Vice President of CSA, is designated to attend the mediation as representative of CSA and that he is authorized to inform those in attendance that CSA supports and authorizes use of insurance proceeds for settlement of the subject litigation on reasonable terms.

“RESOLVED, the CSA Board will engage legal counsel to review the extent and adequacy of CSA’s insurance coverage to determine how to proceed at either mediation or trial. Furthermore, legal counsel will notify and advise the Executive Committee on their findings which will be kept confidential and not shared with other counsel.”

3. **Adjournment** - With no further business, the meeting adjourned was adjourned.

Respectfully submitted,



Carolyn Adams
Secretary