



ADMINISTRATIVE OFFICES
 OFFICE (843-) 671-1343
 FAX (843) 671-4027
 www.csaseapines.com

Community Service Associates, Inc.
 Special Board Meeting Minutes
 April 10, 2014

President Ryan called the special meeting of the CSA Board of Directors to order at 10:30 a.m., in the main conference room of the CSA Building. Only three items appeared on the agenda: Executive session to discuss legal issues; acceptance of the audited financial statement for 2013 and discussion on the proposal for CSA to provide a shuttle for commercial employees.

1. **Roll Call**

Present:	Carolyn Adams	Steve Birdwell	David Borghesi
	Cary Corbitt	Mark Griffith	Mike Jordan
	Joe Kernan	Mark King	Rob Marsac
	Charlie Miner	Scott Richardson	Charles Ryan
	Don Sigmon	Michael Tucker	Chris Widnell
	Mark Yarborough		
Absent:	John Trunck		
Staff:	Ward Kirby		

2. **Executive Session**

The Board went into Executive Session to discuss legal issues. Immediately following the adjournment of the Executive Session, Mr. Richardson made the following motion which was seconded by Mr. Miner and was unanimously passed:

“RESOLVED, the CSA Board will engage legal counsel to review the extent and adequacy of CSA’s insurance coverage to determine how to proceed at either mediation or trial. Furthermore, legal counsel will notify and advise the Executive Committee on their findings which will be kept confidential and not shared with other counsel.”

3. **Acceptance of the Audited Financial Statement for 2013**

The board reviewed the draft version of the audited financial statement for 2013. Discussion was held on whether the Sea Pines Forest Preserve Foundation and other entities controlled by CSA should be consolidated. The Finance Committee could see no reason to consolidate at this time and the board took no action on this issue. Mr. Borghesi made the following motion which was seconded by Mrs. Adams and was unanimously passed.

“RESOLVED, the CSA Board accepts the audited financial statement for 2013 as presented.”

4. **Employee Shuttle Proposal** – This item was not discussed.

5. **Adjournment** - With no further business, the meeting adjourned at 11:50 a.m.

Respectfully submitted,



Carolyn Adams
Secretary